



Title I, Part A School-Level Parent and Family Engagement Policy

Palmquist Elementary School has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents and updated periodically to meet the changing needs of parents and the school. (20 U.S.C. § 6318[b][1]). This policy describes how the school will carry out designated Title I, Part A parent and family engagement requirements. (20 U.S.C. § 6318[b][1])

Palmquist Elementary has developed a written Title I parent and family engagement policy with input from all parents. Parents provide feedback throughout the year at our Fall Parent Title I Informational Meeting, School Site Council meetings, Parent-Teacher Conferences, feedback from LCAP meetings and surveys, school events and formal/informal conversations with school staff.

Palmquist Elementary has distributed the policy to parents of Title I students at the Title I Informational Meeting, is posted in the school website, it is sent through our school messaging system and is available at the office.

Involvement of Parents in the Title I Program

To involve parents and family members in the Title I program at Palmquist Elementary the following practices have been established:

The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents and family members of their school's participation in the Title I, Part A program and to explain the requirements and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

- Palmquist's Annual Title I Informational Meeting was held September 12th at 5:00pm.
- All parents are invited to the Annual Title I Informational Meeting and it was held on the same night as Back to School Night

The school offers a flexible number of meetings such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

- Parents are informed through individual parent invitations, school newsletter, school webpage, ClassDojo, and automated calls.
- Spanish and English presentations are held concurrently
- Childcare is provided
- Parents who miss the meeting may obtain the information at the school office

The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

- The parent and family engagement policy is shared with parents at the Fall Parent Title I Informational Meeting, is posted on the school website, it is sent via School Messenger and is available at the office.
- Parents are encouraged to provide feedback at the Annual Title I Informational Meeting where parents of participating students are informed of the requirements of Title I, English Learners, and GATE programs, as well as at School Site Council and ELAC meetings
- Palmquist's parent and family engagement policy is updated each year to reflect program changes and parent input
- Policy explains the opportunities for parents to participate in their child's learning process and ensures equal access

The school provides parents of Title I students with:

Timely information about the Title I program. (20 USC 6318[c][4])

Title I program information is provided through School Site Council meetings, monthly newsletters, flyers, school webpage postings, parent-teacher conferences, individual parent invitations, and automated telephone calls

A description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

- Parents receive information about the curriculum used at school at the Annual Title I Informational Meeting and Parent-Teacher Conferences.
- An explanation of assessments used to measure student progress, and the proficiency levels students are expected to meet is provided to parents at Parent-Teacher Conferences

If requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

Parents of participating students participate in decisions relating to the education for their children at Fall Parent-Teacher Conferences, LCAP parent input meetings, Cafecitos, formal and informal meetings with school staff, Student Study Team and Individualized Education Program meetings.

If the schoolwide program is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. (20 U.S.C. § 6318[c][5])

School Site Council and ELAC meetings are announced/posted on our school marquee, website and weekly parent newsletter and are open to all parents. Copies of the school plan draft are posted in the website and available at the office

Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the following practices have been established: (20 U.S.C. § 6318[e])

The school provides assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging state academic standards, state and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

- TK and kinder parent orientation
- Principal's weekly school newsletter
- Back-To-School Night with focus on grade level standards and expectations
- Fall Parent-Teacher Conferences where parents receive information on Guided Reading Levels and assessment results
- Cafecitos
- Literacy night(s): focused on Common Core State ELA Standards instructional shifts
- Family Math Nights focused on Common Core State Math Standards instructional shifts
- Showcase Night

The school provides materials and training to help parents work with their children to improve their children's achievement. (20 U.S.C. § 6318[e][2])

- Preschool and kinder parent orientation
- Parenting classes
- Back-To-School Night
- Opportunities to visit their child's classroom
- Fall Parent-Teacher Conferences and as often as requested by phone or in person
- Literacy, Family Math, and Science night(s)
- School and community events

The school educates teachers, specialized instructional support personnel, principals and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])

Administration helps to plan out opportunities for parents to learn how to work as partners with the teachers. Activities include, but are not limited to, Preschool and Kinder Parent Orientation, Back-To-School Night, and Parent-Teacher Conferences.

The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])

- Palomar Family Counseling Services
- Coffee with the Principal parent meeting
- LCAP Meetings
- Opportunities and training to volunteer on regular basis
- After School Program- BASE
- Technology development opportunities
- School Parent Teacher Organization - PTO

The school ensures information related to school and parent programs, meetings, and other activities is sent to parent of participating children in a format, and to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

All information is provided in a parent-friendly format and is distributed in English and Spanish

The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

The type of parental involvement activities planned is updated each year based on input provided by Title I parents

Accessibility

In carrying out the parent and family engagement requirements of this part, local education agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under 20 U.S.C. § 6311 in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

- All parents are invited to the Annual Title I Informational Meeting.
- All school activities are provided in parent-friendly format and is distributed to parents, in a language parents understand
- All parents have the ability to participate in their child’s learning process

School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state’s high standards. (20 U.S.C. § 6318[d])

The school-parent compact shall carry out the following requirements:

The school’s responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children’s learning; volunteering in their child’s classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time (20 U.S.C. § 6318[d][1])

Addressing the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following (20 U.S.C. § 6318[d][2]):

- Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact related to the individual child’s achievement. (20 U.S.C. § 6318[d][2][A])
- Frequent reports to parents on their children’s progress. (20 U.S.C. § 6318[d][2][B])
- Reasonable access to staff, opportunities to volunteer and participate in their child’s class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C])
- Ensuing regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language the family members can understand. (20 U.S.C. § 6318[d][2][D])

A copy of the School-Parent Compact is attached to this document.

This policy was adopted by the Palmquist School Site Council on September 23, 2019 and will be in effect for the period of one year. The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: October 31, 2018

Amanda Bell, Principal

Signature of Authorized Official

09.23.2019

Date